

## **MINUTES**

**RECREATION AND PARKS BOARD:**

**LOWER ALLEN TOWNSHIP**

**REGULAR MEETING**

**SEPTEMBER 25, 2024**

**The following were in ATTENDANCE:**

### **BOARD MEMBERS**

Scott Duncanson, Vice Chair  
Lauren Casselberry  
Rick Grove  
Megan Klenzing  
James Kaiser

### **TOWNSHIP PERSONNEL**

Helen Grundon, Administrative Assistant  
Tom Stambaugh  
Renee' Greenawalt, Recording Secretary

### **LIAISON**

Commissioner Josh Nagy

Vice-Chair Duncanson called September 25, 2024 Regular Meeting of the Lower Allen Township Recreation and Parks Board to order at 7:00 pm.

### **APPROVAL OF MEETING MINUTES**

Ms. Klenzing motioned to approve the minutes from the August 28, 2024 Regular Meeting. Ms. Casselberry seconded. The motion passed 5-0.

### **PUBLIC COMMENT – Beacon Hill**

There was no public comment, however Ms. Grundon reported that stormwater drains had been cleared up and the removal of a fallen tree had been completed.

### **Liaison Report**

Commissioner Nagy reported that the Board of Commissioners had recently engaged in strategic planning, and shared there had been favorable discussion regarding the ideas put forth by the Recreation and Parks Board, including support for the construction of a splash pad, which Mr. Duncanson noted had been included in the LACP Master Plan some time ago. He also noted the pending retirement of Township Manager, Tom Vernau, and announced that Assistant Manager, Becky Davis, would be assuming the role of Manager. When asked if any priority for recreation and parks had been identified, Commissioner Nagy indicated there had not been any.

### **TOWNSHIP STAFF REPORT**

Ms. Grundon presented the Recreation and Parks Staff Report. She noted ongoing normal maintenance, vegetation control, mowing, cultivating and clean-up from recent storms. The cork board had been replaced at the dog park and paving was completed, with lining still to be done. Additionally, the guard rail had been installed at the boat ramp at LACP.

### **OLD BUSINESS**

#### **Yappy Hour Follow-up**

Ms. Grundon reported that the event went well despite the attendance being lower than expected at about 100 people. She noted receiving positive feedback from all the vendors.

**Fall Fest Update**

Ms. Casselberry presented an update on the planning for the upcoming event, noting the need to advertise. She noted that Steve Knight would be attending to read books to children. She identified several needs including dirt, hay bales, and jars. Ms. Grundon noted that some funds were available to purchase supplies, and that Public Works could provide compost. She also confirmed that vendors would be primarily limited to crafts and homesteading. The event would utilize LACP facilities including the upper and lower pavilions, tot lot pavilion and the Barn. She noted she is still pursuing volunteers. Fall Fest will be held on Saturday, October 19.

**No Smoking in Parks Signs**

Ms. Grundon reported that 12x18 signs had been received and installed in the parks.

**NEW BUSINESS****Park Tours Letter to Manager**

Ms. Grundon introduced the item for discussion and possible action. She reported that the Recreation and Parks Board recommendations were included in the draft letter for review. Mr. Duncanson noted that replacement of the play structure at Wass Park should be included. He also asked for consideration of improvement to the boat launch and improved boating access at Yellow Breeches Park. There was also some discussion about including an updated LACP Master Plan with inclusion of the splash pad.

**ADJOURN:**

The Regular Meeting of the Recreation and Parks Board was adjourned at 7:43 PM. The next meeting will be October 23 2024 at 7 PM.